



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTES

Meeting via Zoom, Thursday, August 24, 2023 at 3:00pm

0.0 Call to Order: 3:25 pm

1.0 Roll Call: Ms. Vanessa Havel, Ms. Margot Luque, Ms. Sandra Sketnevskaya-Khoffner

Invitation extended to & attended by: Ms. Livia Moreno, Ms. Jennifer Gomez, and teachers: Ms. Rachel Pulido and Ms. Valecia Cespedes.

2.0 Moment of Reflection.

3.0 Former Minutes for Approval.

A. Board Meeting Minutes from July 21, 2023 were reviewed and approved.

4.0 Reports

A. **Financial Reports:** Board reviewed and approved the P&L and Balances Sheets for April, May & June 2023

B. **New or revised contracts:**

- 1) Board reviewed Janitorial Service Proposal from Brians & JS Corp. (Jorge Aguirre). Ms. Livia will further negotiate the terms before finalizing the contract.
- 2) Board approved Classroom Outfitters \$38,778.²² invoice for 50% payment of new playground equipment.

5.0 Board Member Business.

- A. Board discussed status of annual audit. Ron Weinbaum is working to complete the audit by 9/30/23. Ms. Livia will follow-up with Ms. Nancy and Ms. Jennifer to complete an accounting report for the SBMCS 10th Anniversary fundraiser at Dave & Buster's on 4/29/23.
- B. Board discussed landlord's proposed new lease. Julisse Jimenez will e-mail the Board to confirm price & terms of the lease to negotiate with landlord's attorney, as well as the possible purchase of the property.
- C. Ms. Livia gave an update with teachers, Ms. Rachel and Ms. Valecia. They reported that Back-to-School orientations and Aug. 19th Open House had great turnouts and many parents gave good feedback. They discussed the traffic control being done at the entrance where the new modular is located. They discussed with Board the teachers' uniform and shoes, dress code policies. They discussed getting healthier food for the students' snacks and lunches. Ms. Livia will check with the grant facilitator for the lunch program. Ms. V reported that she and Ms. Olmary are going to establish a Student Council. Ms. Rachel discussed with Board the A/C problem in 2 of the older portables. Per Ms. Livia and Margot, they will be replaced next week.
- D. Board discussed insurance policies. Ms. Livia and Margot are following up with insurance agent, Ruth Caravasi, who received the completed application for a new insurance policy.
- E. Board discussed status of documents due to upload in Charter Tools. Compliance score is currently 100.
- F. Board discussed enrollment and the new modular. Currently, 171 students are enrolled. The modular's Certificate of Occupancy has been expedited. Ms. Livia or Vanessa will go to City Hall to get a copy of it.
- G. Board discussed Classroom Outfitters playground equipment, expected delivery & installation by end of Nov.
- H. Community outreach, PTA & events: Back-to-School Night scheduled for Sept. 13th. Biz-to-Biz Networking event at Gulfstream Village is Oct. 17th. Vanessa will forward Chamber of Commerce newsletter e-mails with more events. PTA is inactive until Sept. 13th, when new officers will be elected. PTA will be working on new "garden boxes".

6.0 Other Business.

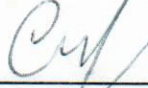
No other business was discussed.

7.0 Public Comments. No public comments.

8.0 Adjournment. Motion to Adjourn by: Margot Luque. Second by Vanessa Havel. All yes, 6:48 pm.

The Board of South Broward Montessori Charter School


Vanessa Havel, Pres./Secretary


Sandra Sketnevskaya, V.P.


Margot Luque, Treasurer