



520 NW 5th St., Hallandale Beach, Florida 33009.

## BOARD MEETING MINUTES

**PLACE & DATE: Meeting via Zoom Video Conference. Thursday, September 9, 2021**

**0.0 Call to Order:** 4:00 pm

**1.0 Roll Call:** Ms. Vanessa Havel, Ms. Margot Luque, and Ms. Sandra Sketnevskaya-Khoffner.

**Invitation extended to & attended by:** Ms. Elizabeth Kpenkaan and Ms. Jennifer Gomez.

**2.0 Moment of Reflection.**

**3.0 Former Minutes for Approval.**

A. Board Meeting Minutes from August 12, 2021 were approved.

**4.0 Reports**

A. Ms. Gomez presented and the Board approved the Profit & Loss and Balance Sheets for June & July 2021.

**5.0 Board Member Business.**

- A. Ms. Kpenkaan gave update on Covid-19 safety precautions at the school.
- B. Ms. Kpenkaan gave update on Teacher Salary Increase Allocation Plan and the Board approved the plan.
- C. Ms. Kpenkaan and Ms. Sandra gave update on parents' reactions and feedback about wearing masks or face shields indoors.
- D. The Board further reviewed quotes to purchase new playground equipment and discussed the logistics and permits for removing old equipment and installing the new equipment.
- E. Ms. Kpenkaan and Ms. Gomez gave update on status of the annual audit. Two of the audit items are pending and everything for the audit is on track.
- F. Board discussed status of documents due to upload to Charter Tools and all are currently up-to-date.
- G. Board discussed the status of permits needed to install permanent fencing. The fire dept. has approved and the building dept. asked for an explanation about it. Ms. Margot will follow up with the building dept. on Monday.
- H. Board discussed the status of the loan application for construction of new classroom space. The Building Hope loan officers are continuing to gather the documents from SBMCS to submit with the loan application for new construction.
- I. Board discussed status of the modular classroom from Vesta Modular. Rich Chan (Vesta Modular) provided all the drawings to submit to the Hallandale Beach Permit Dept. and Scott Mire is updating the site plan.
- J. Board discussed the SBMCS website and community outreach. Ms. Sandra and Ms. Livia represented SBMCS at the recent in-person Chamber of Commerce breakfast networking event.
- K. Ms. Sandra gave update about PTA. They're planning for Back-to-School Night on 9/14 (K-2) & 9/21 (3-5) and Ms. Vanessa will attend and welcome the parents and students on behalf of the Board.

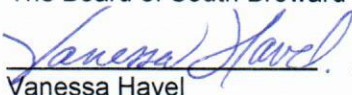
**6.0 Other Business.**

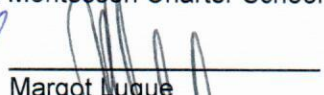
No other business was discussed.

**7.0 Public Comments.** No public comments.

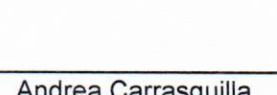
**8.0 Adjournment.** Motion to Adjourn by: Vanessa Havel. Second by Margot Luque. All yes, 5:40 pm.

The Board of South Broward Montessori Charter School

  
Vanessa Havel

  
Margot Luque

  
Sandra Sketnevskaya

  
Andrea Carrasquilla