



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTES

Meeting via Zoom video conference, Thursday, January 12, 2023

0.0 Call to Order: 4:00 pm

1.0 Roll Call: Ms. Vanessa Havel, Ms. Margot Luque, Ms. Sandra Sketnevskaya-Khoffner

Invitation extended to & attended by: Ms. Livia Moreno, Ms. Jennifer Gomez, and Ms. Amatulla (Lalita) Elamin.

2.0 Moment of Reflection.

3.0 Former Minutes for Approval.

- A. Board Meeting Minutes from December 8, 2022 were reviewed and approved.

4.0 Reports

- A. Financial Reports:
Board reviewed and approved the P&L and Balance Sheets for Oct. & Nov. 2022 and the YTD Budget. Ms. Jennifer reported that Title 1 funds have been requested for Oct.-Nov.-Dec. and are expected to be received by end of January. Ms. Jennifer and Ms. Livia are working on the technology reimbursement report.
- B. New or revised contracts:
Board discussed new or renewable insurance policies. Ms. Livia will contact insurance agent, Ruth Caravasi, for the status of the new, full insurance policy, including Errors & Omissions.

5.0 Board Member Business.

- A. Board discussed the action plan regarding findings in the annual audit and Ms. Livia and Ms. Jennifer are in communication with Robby Kahle and Craig Kahle, CPA on a regular basis.
- B. Ms. Livia gave update about the Programmatic Review and discussed Safety & Security specifications to be added to the SIP. Ms. Livia, Ms. Margot & Ms. Vanessa attended SIP meeting on Dec. 13th in Ft. Lauderdale.
- C. Board discussed school's insurance policies. Ms. Livia will contact insurance agent, Ms. Caravasi, for status.
- D. Board discussed Charter Contract Renewal. Per email from the Charter Renewal Committee, any changes or additional information to the renewal application is due by Feb. 17th.
- E. Board discussed items due in Charter Tools. Items are pending due to the BTA and search for a counsellor. Ms. Livia reported that ESE specialist resigned because she got a job with the Broward School District and a teacher resigned this week due to health issues. Ms. Livia is adjusting tutoring and intervention, as well as interviewing a new teacher tomorrow, and another teacher next week.
- F. Board discussed new modular inspections. Due to Vesta Modular's failure to connect the A/C ducts on time, the mechanical inspection failed, and Tom Donnelly is rescheduling it.
- G. Board discussed proposal and financing for new playground equipment. Ms. Margot contacted PNC Bank and TD Bank and compared their terms of credit lines to finance the playground equipment. Board agreed to apply for a credit line with TD Bank and to contact Craig Kahle, CPA for his input.
- H. Board discussed community outreach and events. Ms. Lalita reported that the PTA is stepping up to help with fundraisers for the PTA and for the school, starting with the World's Famous Chocolate drive this month. Plans are being made for Jan. 30th International Croissant Day/Pastry Celebration and for Valentine's Day.


6.0 Other Business.

No other business was discussed.

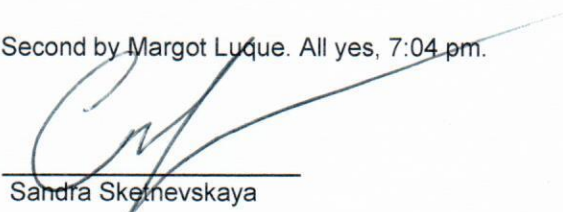
7.0 Public Comments. No public comments.

8.0 Adjournment. Motion to Adjourn by: Vanessa Havel. Second by Margot Luque. All yes, 7:04 pm.

The Board of South Broward Montessori Charter School


Vanessa Havel


Margot Luque


Sandra Sketnevskaya