



520 NW 5th St., Hallandale Beach, Florida 33009.

## BOARD MEETING MINUTES

**PLACE AND DATE: Meeting via Zoom Video Conference Call. Thurs. September 10, 2020 3:00pm**

**0.0 Call to Order:** 3:18 pm

**1.0 Roll Call:** Ms. Margot Luque, Ms. Vanessa Havel, Ms. Sandra Sketnevskaya, Ms. Andrea Carrasquilla.

**Invitation extended to & attended by:** Ms. Elizabeth Kpenkaan and Ms. Elizabeth Behrentz, Ms. Livia Moreno, Ms. Caridad Ramos, Ms. Yasira Angulo. Rich Chan, MBSI (Modular Building Systems Int'l) and Vincent Ingrao, APV (Affordable Pro Video of South Florida).

**2.0 Moment of Reflection.**

**3.0 Former Minutes for Approval.**

A. Board Meeting Minutes from August 13, 2020 were approved.

**4.0 Reports**

A. Ms. Behrentz presented and the board approved the Profit & Loss and Balance Sheet for August 2020.

**5.0 Board Member Business.**

- A. Ms. Kpenkaan reported that the Corona Virus action plan remains the same. She sent a survey to the teachers and to the parents to find out which teachers are willing and able to come back to teaching at the school and which parents want to send their children back to school or to continue online schooling. The Safe School Officer returned to the school on Aug. 24<sup>th</sup>. 16 kindergarteners started on Aug. 31<sup>st</sup>. There are now 24 kindergartners enrolled.
- B. Board discussed accounting and inventory. The annual audit being conducted by Infante Co. is in progress. Old inventory labelling is taking time, but new purchases are all labelled with a serial number.
- C. Ms. Kpenkaan's annual contract renewal was approved and fully executed on Aug. 25<sup>th</sup>.
- D. Board approved the Parent/Student Handbook 2020-21.
- E. Board approved the Teacher Salary Increase Plan, subject to the allocation of funds from the State.
- F. Board approved to utilize the FCPCS Teacher/Administrator Evaluation System 2020-21.
- G. Board discussed documents due to upload in Charter Tools, everything is up to date.
- H. Board discussed the school's insurance policies. The liability insurance has been renewed.
- I. Board discussed possibly leasing or purchasing another portable until construction of a new building. Rich Chan of MBSI introduced himself and will send quotes for both the option of leasing and for purchasing a 24'x36' portable. Margot reported that instead of demolishing the vacant 2-story building and building a new one, the landlord is willing to fund the redevelopment of the 2-story building and pavement for more parking.
- J. Board discussed improvements being made to the school's website and plans for an open house video. Vincent Ingrao introduced himself and presented ideas for making an open house video. Sandra will also be taking new photos at the school to add to the website.
- K. Board discussed status of the PTA and SBMCS fundraising. Sandra informed the Board about progress being made in planning a car wash fundraiser and a fundraiser of shoe donations. The fundraiser at Dave & Buster's has been postponed on Event Brite until further notice.

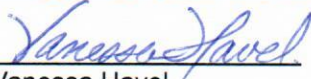
**6.0 Other Business.**


No other business was discussed.

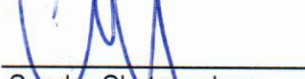
**7.0 Public Comments.** No public comments.

**8.0 Adjournment.** Motion to Adjourn by: Vanessa Havel. Second by board members. All yes, 6:09 pm.

The Board of South Broward Montessori Charter School

  
Vanessa Havel

  
Margot Luque

  
Sandra Sketnevskaya

  
Andrea Carrasquilla