



520 NW 5th St., Hallandale Beach, Florida 33009.

## BOARD MEETING MINUTES

Meeting via Zoom, Friday, July 21, 2023 at 11:00am

**0.0 Call to Order:** 11:00am

**1.0 Roll Call:** Ms. Vanessa Havel, Ms. Margot Luque, Ms. Sandra Sketnevskaya-Khoffner

**Invitation extended to & attended by:** Ms. Livia Moreno, Ms. Nancy Monroe, Mr. Craig Kahle CPA, Mr. Ron Weinbaum CPA, & Ms. Julisse Jimenez P.A.

**2.0 Moment of Reflection.**

**3.0 Former Minutes for Approval.**

- A. Board Meeting Minutes from June 19, 2023 were reviewed and approved.

**4.0 Reports**

- A. **Financial Reports:** Craig Kahle will e-mail the P&L and Balance Sheets for April & May 2023 and draft for June 2023. Board reviewed with Mr. Kahle and approved of the Budget for August 2023 – July 2024. Mr. Kahle discussed the breakeven amount of students and adding more ESOL students. Board discussed the accounting reports for fundraisers, particularly the 10<sup>th</sup> Anniversary Celebration. Ms. Nancy will work with Ms. Jennifer to provide more detailed reports.
- B. **New or revised contracts:**
- 1) Ms. Livia proposed, and Board agreed to change teachers' contracts to an 11-month contract, while administrative staff will stay with a 12-month contract.
  - 2) Ms. Livia advised Board that the safe school officer contract was renewed with Dynamic Integrated Security Company for the same fees.
  - 3) Board agreed to go forward with changing from PNC Bank to TD Bank.

**5.0 Board Member Business.**

- A. Board discussed status of annual audit. Ron Weinbaum is doing field work to complete audit by Sept. 30<sup>th</sup>.
- B. Board discussed the landlord's proposed new lease of the property and Julisse Jimenez will negotiate the terms of the lease with the landlord's attorney, as well as the possible purchase of the property.
- C. Ms. Livia gave an update and discussed the status of the teachers' contracts.
- D. Board discussed insurance policies. Ms. Livia is following up with insurance agent, Ruth Caravasi, who received the completed application for a new insurance policy.
- E. Board discussed status of documents due to upload in Charter Tools. Compliance score is currently 100.
- F. Board discussed enrollment and the new modular. Currently, 170 students are registered for the new school year. The final inspection of the new modular classroom was done, but it's still pending the CO.
- G. Board discussed the Classroom Outfitters new playground equipment, expected delivery is in September.
- H. School events: Summer Camp is going well (June 20<sup>th</sup> to August 11<sup>th</sup>). Open House will be August 19<sup>th</sup>.

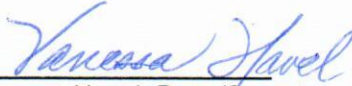
**6.0 Other Business.**

No other business was discussed.

**7.0 Public Comments.** No public comments.

**8.0 Adjournment.** Motion to Adjourn by: Vanessa Havel. Second by Sandra Sketnevskaya. All yes, 1:35 pm.

The Board of South Broward Montessori Charter School

  
Vanessa Havel, Pres./Secretary

  
Sandra Sketnevskaya, V.P.

  
Margot Luque, Treasurer