



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTES

Meeting via Zoom video conference, Thursday, April 13, 2023

0.0 Call to Order: 3:35pm

1.0 Roll Call: Ms. Vanessa Havel, Ms. Margot Luque, Ms. Sandra Sketnevskaya-Khoffner

Invitation extended to & attended by: Ms. Livia Moreno and Ms. Jennifer Gomez

2.0 Moment of Reflection.

3.0 Former Minutes for Approval.

- A. Board Meeting Minutes from March 31, 2023 were reviewed and approved.

4.0 Reports

- A. Financial Reports: Board reviewed and approved the P&L and Balance Sheets for January & February 2023. Ms. Jennifer shared plans to improve the annual net income for the rest of the school year, such as reimbursement grants that will be received and lowering some expenses.
- B. New or revised contracts:
- 1) Ms. Vanessa signed and sent the final SBMCS Charter Renewal Agreement on 3/31/23. Ms. Anitra Hayes replied that she will reach out when it's ready to be presented to Broward County School Board.
 - 2) Board approved Scott Mire, Consilium Atlantic, to hire "Wooden Shoe Gardens" to do new modular classroom landscaping for \$44,059.⁸⁰. Board also approved to pay Consilium Atlantic's invoice #3 next week and final invoice next month.

5.0 Board Member Business.

- A. Board discussed action plan regarding findings in annual audit. Board agreed to invite Robby and Craig Kahle, CPA to the next board meetings to review financials, budget, and to prepare for annual audit. Board also discussed changing from PNC Bank to TD Bank and agreed to wait until June.
- B. Ms. Livia gave update about 4/10 school lockdown, due to neighborhood shooting incident. Officer Jorge, staff and students handled it very well. The Sheriff and Hallandale Police arrived immediately and provided added assistance. Livia will get quote for new security camera service. Livia also gave update about the Programmatic Review, which has been completed. SIP has been reviewed, results are expected next week.
- C. Board discussed insurance policies. Ms. Margot contacted agent, Ruth Caravasi, who said she didn't receive new insurance application that was sent to her in February. Margot and Livia will follow up on 4/19.
- D. Board signed and sent the Charter School Renewal Agreement to Ms. Anitra Hayes, who replied that she will reach out when it's ready to be presented to Broward County School Board.
- E. Board discussed status of documents due to upload in Charter Tools. Compliance score is currently 94. Ms. Livia reported that ESE specialist & mental health specialist/counselor are helping to complete reports to be submitted next week, as well as documentation for applications for grants.
- F. Board discussed enrollment (currently 164 students) and the new modular. Per Scott Mire, landscaping is the last requirement to complete and submit to the City. Next step should be inspections for the CO.
- G. Board reviewed Classroom Outfitters new playground equipment proposal for capacity of 35 children.
- H. School events: 3/31 field trip was a success at Ft. Lauderdale Museum of Discovery & Science; 10th Anniversary Celebration at Dave & Buster's is 4/29; Mother' Day breakfast celebration 5/12; 5th graders' Universal Studios field trip 5/18; Field Day at Peter Blusten Park 5/31; Talent Show/Graduation at FIU on 6/1.

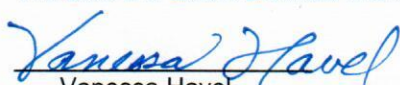
6.0 Other Business.

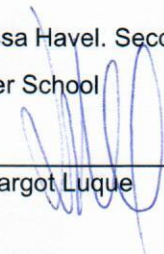
No other business was discussed.

7.0 Public Comments. No public comments.

8.0 Adjournment. Motion to Adjourn by: Vanessa Havel. Second by Sandra Sketnevskaya. All yes, 6:44 pm.

The Board of South Broward Montessori Charter School


Vanessa Havel


Margot Luque


Sandra Sketnevskaya