

**SOUTH BROWARD MONTESSORI
CHARTER SCHOOL CORP.**
(A Charter School and Component Unit of
The School Board of Broward County, Florida)

Basic Financial Statements
(With Independent Auditor's Report Thereon)

June 30, 2018

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.
(A Charter School and Component Unit of
The School Board of Broward County, Florida)

June 30, 2018

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General Information

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
The School Board of Broward County, Florida)

520 NW 5th Street
Hallandale, FL 33009

BOARD OF DIRECTORS (2017-2018)

R. Martin Saenz, President
Margot I. Luque, Treasurer
Vanessa Havel, Secretary

SCHOOL ADMINISTRATION

Elaine Padron, Principal

Independent Auditor's Report

Independent Auditor's Report

The Board of Directors
South Broward Montessori
Charter School Corp.:

Report on the Financial Statements

We have audited the accompanying basic financial statements of the governmental activities and the major fund of the South Broward Montessori Charter School Corp. (the School), a charter school and component unit of The School Board of Broward County, Florida, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the School as of June 30, 2018, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 7 and the budgetary comparison information on pages 21 and 22 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 28, 2018 on our consideration of the School's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting.

Grant, Stewart-Heron, LLC

Tamarac, Florida
September 28, 2018

Management's Discussion and Analysis

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
The School Board of Broward County, Florida)

Management's Discussion and Analysis - Unaudited

June 30, 2018

The management discussion and analysis of South Broward Montessori Charter School Corp.'s (the School) financial performance provides an overall review of the School's financial activities that ended June 30, 2018. The intent of this discussion and analysis is to look at the School's financial performance as a whole; readers should also refer to the basic financial statements and the notes to the basic financial statements to deepen their understanding of the School's financial performance.

The year that ended June 30, 2018 represented the fifth year of operations for the School.

Overview

The School is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes and the Florida Not-for-profit Act. The governing body of the School is the not-for-profit Board of Directors, which is composed of three members.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, The School Board of Broward County, Florida (the District). The current charter expires on June 30, 2023 and is renewable for an additional term pursuant to law and/or by a mutual written agreement between the School and the District. The District may choose not to renew the charter under the grounds specified in the Charter School Renewal Agreement dated June 18, 2018 and effective July 1, 2018 (the "Charter"), in which case the District is required to notify the School in writing pursuant to the terms of the Charter. During the term of the Charter, the District may terminate the Charter if good cause is shown.

Financial Highlights

At the close of the current fiscal year, the school's governmental funds reported a combined ending balance of \$28,388, a decrease of \$5,396 in comparison with the previous year, and a net position of (\$17,945). At the beginning of the fiscal year 2017-2018, the school had a significant increase in students. However, later in the year, many families moved out of town, due to normal circumstances, such as job changes, etc. which caused an overall decrease in students. At the same time, towards the end of the 2017-2018 school year, new families moved into the area and these families registered new students to begin in the new school year, which allows the school to benefit from significant growth in the 2018-2019 fiscal year.

While the school succeeded in getting its charter contract renewed for five more years, the school has maintained a strong C average grade and is working to improve this grade. In addition, the school received a letter of recognition from the Governor of Florida for being one of the top schools in reading (English Language Arts). Due to its continued success and progress as a reputable school utilizing the Montessori methodology and philosophy, the school is expected to continue to grow both academically and fiscally.

Overview to the Financial Statements

This discussion and analysis is intended to serve as an introduction to the School's basic financial statements. The School's basic financial statements are comprised of three components:

- Government-wide financial statements
- Fund financial statements
- Notes to the basic financial statements

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
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Management's Discussion and Analysis - Unaudited

June 30, 2018

In addition, the School reports, as required supplementary information, a budget to actual comparison and note to the required supplementary information.

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business (i.e. economic resources and measurement focus).

The statement of position presents information on all of the School's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the School is improving or deteriorating. The statement of activities presents information showing how the School's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found as listed in the table of contents of this report.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The School, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. The only active fund of the School during the current fiscal year is categorized as a governmental fund.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of expendable resources, as well as on balances of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements. Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The School maintained only one individual governmental fund during fiscal year 2018. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund.

The basic governmental fund financial statements can be found as listed in the table of contents of this report.

Notes to the Basic Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. See the notes to the basic financial statements as listed in the table of contents.

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
The School Board of Broward County, Florida)

Management's Discussion and Analysis - Unaudited

June 30, 2018

Budgetary Highlights

The School adopts an annual budget on an individual fund basis. A budgetary comparison schedule has been provided for the General Fund to demonstrate compliance with the budget as listed in the table of contents of this report.

There were significant variances between the final budget and actual amounts reported for instructional expenditures, school administration expenditures, maintenance of plant expenditures, and food service expenditures, whereby the actual amounts expended exceeded the final amended budgeted amounts.

Financial Analysis

Government-Wide Analysis

Our analysis of the financial statements of the School begins below. The Statement of Net Position and the Statement of Activities report information about the School's activities that will help answer questions about the position of the School. A comparative analysis is provided below.

Table A-1
Summary of Net Position

	Fiscal Year <u>2018</u>	Fiscal Year <u>2017</u>
Current assets	\$ 137,332	\$ 79,921
Capital assets, net	<u>41,199</u>	<u>63,633</u>
Total assets	<u>178,531</u>	<u>143,554</u>
Total current liabilities	108,944	46,136
Total noncurrent liabilities	<u>87,532</u>	<u>89,111</u>
Total liabilities	<u>196,476</u>	<u>135,247</u>
Net position:		
Net investment in capital assets	41,199	63,633
Unrestricted (deficit)	<u>(59,144)</u>	<u>(55,326)</u>
Total net position	\$ <u>(17,945)</u>	\$ <u>8,307</u>

- Total current assets increased from the prior year mainly as a result of the increase in cash balance.
- Total noncurrent liabilities decreased from the prior year as a result of principal payments made on the note payable – related party.

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

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Management's Discussion and Analysis - Unaudited

June 30, 2018

Table A-2
Summary of Changes in Net Position

	Fiscal Year <u>2018</u>	Fiscal Year <u>2017</u>
Total expenses	\$ 1,201,711	\$ 1,093,567
Less: total program revenues	<u>50,504</u>	<u>53,113</u>
Net program expense	(1,151,207)	(1,040,454)
Total general revenues	<u>1,124,955</u>	<u>1,013,411</u>
Change in net position	\$ <u>(26,252)</u>	\$ <u>(27,043)</u>

- Total general revenues increased from the prior year as result of the increase in student enrollment in the school as well as in the aftercare program.
- Total expenses increased from the prior year as result of the increase in payroll expenses, which is a direct result of the increase in student enrollment, as well as an increase in facility rent expense.

Individual Fund Analysis

The fund balance for the General Fund decreased from \$33,784 at June 30, 2017 to \$28,388. The decrease is mainly due to the increase in payroll expenses, which is a direct result of the increase in student enrollment, as well as an increase in facility rent expense.

Capital Assets

As of June 30, 2018, the School's net investment in capital assets amounted to \$41,199, decreasing from \$63,633 as of June 30, 2017.

Summary of Capital Assets

	Fiscal Year <u>2018</u>	Fiscal Year <u>2016</u>
Leasehold improvements	\$ 26,390	\$ 26,390
Furniture and fixtures	72,889	72,889
Computer equipment	<u>33,722</u>	<u>33,722</u>
Total capital asset	133,001	133,001
Less accumulated depreciation	<u>91,802</u>	<u>69,368</u>
Total capital assets, net	\$ <u>41,199</u>	\$ <u>63,633</u>

Additional capital asset information can be found as listed in the table of contents of this report.

Debt Management

As of June 30, 2018, the School had debt outstanding in the amount of \$87,532 compared to \$89,111 as of June 30, 2017.

Additional long-term debt information can be found as listed in the table of contents of this report.

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

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Management's Discussion and Analysis - Unaudited

June 30, 2018

Requests for Information

This financial report is designed to provide a general overview of the School's finances, as well as demonstrate accountability for funds the School receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to Mr. R. Martin Saenz at Saenz & Anderson, PLLC, msaenz@saenzanderson.com, (305) 503-5131, 20900 NE 30th Avenue, Suite, 800, Aventura, Florida 33180.

Basic Financial Statements

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
The School Board of Broward County, Florida)

Statement of Net Position

June 30, 2018

	<u>Governmental Activities</u>
Assets	
Current assets:	
Cash	\$ 58,290
Inventory	71,505
Deposits	<u>7,537</u>
Total current assets	<u>137,332</u>
Capital assets:	
Leasehold improvements	26,390
Furniture and fixtures	72,889
Computer equipment	<u>33,722</u>
Total capital assets	133,001
Less accumulated depreciation	<u>91,802</u>
Total capital assets, net	<u>41,199</u>
Total assets	<u><u>178,531</u></u>
Liabilities	
Current liabilities:	
Accounts payable and accrued expenses	<u>108,944</u>
Noncurrent liabilities:	
Due within one year:	
Notes payable	55,925
Due in more than one year:	
Line of credit - related party	<u>31,607</u>
Total noncurrent liabilities	<u>87,532</u>
Total liabilities	<u>196,476</u>
Net Position	
Net investment in capital assets	41,199
Unrestricted (deficit)	<u>(59,144)</u>
Total net position	<u><u>\$ (17,945)</u></u>

The accompanying notes are an integral part of the basic financial statements.

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
The School Board of Broward County, Florida)

Statement of Activities

For the Year Ended June 30, 2018

	<u>Program Revenues</u>			Net Revenue (Expense) and Changes in Net Position
	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	
Functions/Programs				
Governmental Activities:				
Instructional	\$ 539,595	\$ 50,504	\$ -	\$ (489,091)
Board	15,732	-	-	(15,732)
School administration	301,582	-	-	(301,582)
Facilities acquisition	190,616	-	-	(190,616)
Fiscal services	3,521	-	-	(3,521)
Operation of plant	23,486	-	-	(23,486)
Maintenance of plant	42,591	-	-	(42,591)
Food Service	60,731	-	-	(60,731)
Interest on long-term debt	1,422	-	-	(1,422)
Unallocated depreciation	22,435	-	-	(22,435)
Total governmental activities	<u>\$ 1,201,711</u>	<u>\$ 50,504</u>	<u>\$ -</u>	<u>\$ (1,151,207)</u>
General Revenues:				
Florida Education Finance Program (FEFP)				\$ 1,050,114
Contributions				<u>74,841</u>
Total general revenues				<u>1,124,955</u>
Change in net position				(26,252)
Net position - beginning of year				<u>8,307</u>
Net position - end of year				<u>\$ (17,945)</u>

The accompanying notes are an integral part of the basic financial statements.

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
The School Board of Broward County, Florida)

Balance Sheet

Governmental Funds

June 30, 2018

	<u>General Fund</u>
Assets	
Cash	\$ 58,290
Inventory	71,505
Deposits	<u>7,537</u>
Total assets	<u>\$ 137,332</u>
Liabilities and Fund Balances	
Accounts payable and accrued expenditures	<u>\$ 108,944</u>
Fund balances:	
Nonspendable for:	
Inventory	71,505
Deposits	7,537
Unassigned	<u>(50,654)</u>
Total fund balances	<u>28,388</u>
Total liabilities and fund balances	<u>\$ 137,332</u>

The accompanying notes are an integral part of the basic financial statements.

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
The School Board of Broward County, Florida)

Reconciliation of the Balance Sheet - Governmental Funds
to the Statement of Net Position

June 30, 2018

Total fund balance - governmental funds	\$	28,388
Amounts reported for governmental activities in the statement of net position consist of:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds.		41,199
Long-term liabilities are not due and payable in the current period and therefore are not reported in the governmental funds:		
Line of credit - related party		(31,607)
Notes payable		<u>(55,925)</u>
Total net position - governmental activities	\$	<u><u>(17,945)</u></u>

The accompanying notes are an integral part of the basic financial statements.

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
The School Board of Broward County, Florida)

Statement of Revenues, Expenditures, and Changes in Fund Balances

Governmental Funds

For the Year ended June 30, 2018

	<u>General Fund</u>
Revenues:	
State and local sources	\$ 1,100,618
Contributions	74,841
Total revenues	<u>1,175,459</u>
Expenditures:	
Current:	
Instructional	539,595
Board	15,732
School administration	301,582
Facilities acquisition	190,616
Fiscal services	3,521
Operation of plant	23,486
Maintenance of plant	42,591
Food Service	60,731
Debt service:	
Principal	21,648
Interest	1,422
Total expenditures	<u>1,200,924</u>
Deficiency of revenues under expenditures	<u>(25,465)</u>
Other financing sources:	
Proceeds from long-term debt	<u>20,069</u>
Total other financing sources	<u>20,069</u>
Net change in fund balance	(5,396)
Fund balance - beginning of the year	<u>33,784</u>
Fund balance - end of the year	<u><u>\$ 28,388</u></u>

The accompanying notes are an integral part of the basic financial statements.

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
The School Board of Broward County, Florida)

Reconciliation of the Statement of Revenues, Expenditures, and Changes in
Fund Balances - Governmental Funds to the Statement of Activities

Year ended June 30, 2018

Net change in fund balance - total governmental funds	\$ (5,396)
Amounts reported for governmental activities in the statement of activities are different because:	
The governmental funds reported capital outlays as expenditures, however, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation	
Depreciation expense	(22,435)
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction has any effect on net position. Also, governmental funds report the effect of premiums, discounts and similar items when debt is first issued, whereas these amount are deferred and amortized on the statement of activities.	
Proceeds from long-term debt	(20,069)
Principal payments on long-term debt	<u>21,648</u>
Change in net position - governmental activities	<u>\$ (26,252)</u>

The accompanying notes are an integral part of the basic financial statements.

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
The School Board of Broward County, Florida)

Notes to Basic Financial Statements

June 30, 2018

1. Summary of Significant Accounting Policies

This summary of the South Broward Montessori Charter School Corp. (the School) significant accounting policies is presented to assist the reader in interpreting the basic financial statements. The policies are considered essential and should be read in conjunction with the basic financial statements.

The accounting policies of the School conform to accounting principles generally accepted in the United States of America applicable to governmental units. This report, the accounting systems and classification of accounts conform to standards of the Governmental Accounting Standards Board (GASB), which is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant policies:

A. Reporting Entity

The School is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes and the Florida Not-for-Profit Act. The governing body of the School is the not-for-profit Board of Directors, which is composed of four members.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, The School Board of Broward County, Florida (the District). The current charter expired on June 30, 2018 and is renewable for an additional term pursuant to law and/or by a mutual written agreement between the School and the District. The District may choose not to renew the charter under the grounds specified in the charter in which case the District is required to notify the School in writing at least 90 days prior to the charter's expiration. During the term of the charter, the District may terminate the charter if good cause is shown. The School is considered a component unit of the District and meets the definition of a governmental entity under the GASB accounting guidance. See Note 9.

The School is located in Hallandale, Florida for the students from kindergarten through fifth grades. These financial statements are for the year ended June 30, 2018, when approximately 130 students were enrolled for the school year.

Criteria for determining if other entities are potential component units of the School which should be reported with the School's basic financial statements are identified and described in the GASB's *Codification of Governmental Accounting and Financial Reporting Standards*. The application of these criteria provides for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that the exclusion would cause the School's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

B. Reporting Model

Government-wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all the nonfiduciary activities of the School. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. The School does not have any business-type activities.

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
The School Board of Broward County, Florida)

Notes to Basic Financial Statements

June 30, 2018

1. Summary of Significant Accounting Policies (continued)

B. Reporting Model (continued)

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for the governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements. The School reports only one major governmental fund, the General Fund. The General Fund is the School's primary operating fund, which accounts for all financial resources of the general government, except those required to be accounted for in another fund. The School, in the past, has also utilized, a Special Revenue Fund for the proceeds of specific revenue sources, such as Federal grant program resources and capital outlay that are legally restricted to expenditures for specified purposes. There was no activity in the Special Revenue Fund for the fiscal year ended June 30, 2018.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the *current financial resource measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the School considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

D. Due from Other Government

Amounts due to the School by other governments are for grants or programs under which the services have been provided by the School.

E. Inventory

Inventory consist of textbooks held for use in the course of the School's operations. Inventory is stated at cost, principally on a first-in first-out basis.

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

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Notes to Basic Financial Statements

June 30, 2018

1. Summary of Significant Accounting Policies (continued)

F. Capital Assets

Capital assets are defined by the School as assets with an initial, individual cost of more than \$500 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets, buildings and improvements are capitalized as projects are constructed or improvements are made.

Capital assets of the School are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Leasehold improvements	15
Furniture and fixtures	7
Computer equipment	5

G. Net Position and Fund Balance Classifications

Net position

The government-wide financial statements utilize a net position presentation. Net position can be categorized into three components:

- *Net investment in capital assets* – consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- *Restricted net position* – results when constraints placed on the use of the net position are either externally imposed by creditors, grantors, contributors and the like, or imposed by law through constitutional provisions or enabling legislation.
- *Unrestricted net position* – consists of the remaining net position that does not meet the previously listed criteria.

Fund balance

Fund balances for governmental funds are reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent, as follows:

- *Nonspendable* – amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
- *Restricted* – amounts that are restricted to specific purposes when constraints placed on the use of resources are either by (a) externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislations.
- *Committed* – amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the board of directors of the School.

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
The School Board of Broward County, Florida)

Notes to Basic Financial Statements

June 30, 2018

1. Summary of Significant Accounting Policies (continued)

G. Net Position and Fund Balance Classifications (continued)

- *Assigned* – amounts that are constrained by the School's intent to be used for specific purposes, but are neither restricted nor committed. Assignments can be made by an official or body which the board of directors of the School has delegated the authority at their direction.
- *Unassigned* – amounts that have not been assigned to other funds and that have not been restricted, committed, or assigned to specific purpose within the general fund.

When both restricted and unrestricted amounts are available for use, it is the School's practice to use restricted resources first. Additionally, the School would first use committed, then assigned, and lastly unassigned amounts of unrestricted fund balance.

H. Revenue Sources

Revenue for operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33, Florida Statutes, the School will report the number of full-time equivalent (FTE) students and related data to the District.

Under the provisions of Section 1011.62, Florida Statutes, the District reports the number of FTE students and related data to the Florida Department of Education (the FDOE) for funding through the Florida Education Finance Program (the FEFP). Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted FTE students reported by the School during the designated FTE student survey periods. After review and verification of FTE reports and supporting documentation, the FDOE may adjust subsequent fiscal period allocations of FEFP funding for the prior year errors disclosed by its review, as well as to prevent statewide allocations from exceeding the amount authorized by the Florida Legislature. Normally, such adjustments are treated as a reduction in the year the adjustment is made.

A significant reduction of this revenue source, if it were to occur, could have an adverse impact on the School's ability to continue its operations in the long-term.

I. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Although these estimates are based on management's knowledge of current events and actions it may undertake in the future, they may ultimately differ from actual results.

J. Income Taxes

The School qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code. As a result, no income tax provision or liability has been provided in the accompanying financial statements. As of June 30, 2018, the School does not believe it has any uncertain tax positions that would result in the School having a liability to a taxing authority. The School is subject to federal and state income tax examinations for the tax years 2014 through 2016, generally three years from the date the returns are filed. However, the Organization is not aware of any on-going examinations.

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
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Notes to Basic Financial Statements

June 30, 2018

2. Cash Deposits

The School's cash at June 30, 2018 consist of demand deposits with a carrying and bank balance of \$58,290.

Custodial credit risk

Custodial Credit Risk is the risk that in the event of a bank failure, the School's deposits may not be returned to it. In addition to insurance provided by the Federal Deposit Insurance Corporation (FDIC), deposits are held in banking institutions approved by the State of Florida, State Treasurer to hold public funds. Under the Florida Statutes Chapter 280, "Florida Security for Public Deposits Act", the State Treasurer requires all qualified public depositories to deposit with the Treasurer or another banking institution eligible collateral. In the event of a failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses.

3. Capital Assets

Capital asset activity for the fiscal year ended June 30, 2018 was as follows:

	Balance June <u>30, 2017</u>	Transfers / <u>Additions</u>	Transfers / <u>Deletions</u>	Balance June <u>30, 2018</u>
Capital assets, being depreciated:				
Leasehold improvements	\$ 33,722	-	-	33,722
Furniture and fixtures	72,889	-	-	72,889
Computer equipment	<u>26,390</u>	<u>-</u>	<u>-</u>	<u>26,390</u>
Total capital assets, being depreciated	133,001	-	-	133,001
Less accumulated depreciation	<u>69,367</u>	<u>22,435</u>	<u>-</u>	<u>91,802</u>
Total capital assets (net of accumulated depreciation)	\$ <u>63,634</u>	<u>(22,435)</u>	<u>-</u>	<u>41,199</u>

During fiscal year 2018, depreciation expense in the amount of \$22,435 was not allocated to any specific function/program on the statement of activities.

4. Long-Term Obligations

The changes in the School's long-term obligations for the year ended June 30, 2018 are as follows:

	Balance June <u>30, 2017</u>	<u>Additions</u>	<u>Deletions</u>	Balance June <u>30, 2018</u>	Amount due within one <u>year</u>
Line of credit – related party	\$ <u>31,607</u>	<u>-</u>	<u>-</u>	<u>31,607</u>	<u>-</u>
Notes payable:					
Related party	39,939	4,300	(15,302)	28,937	28,937
Third party	<u>17,565</u>	<u>15,769</u>	<u>(6,346)</u>	<u>20,988</u>	<u>26,988</u>
Total notes payable	<u>57,504</u>	<u>20,069</u>	<u>(21,648)</u>	<u>55,925</u>	<u>55,925</u>
Total long-term obligations	\$ <u>89,111</u>	<u>20,069</u>	<u>(21,648)</u>	<u>87,532</u>	<u>57,504</u>

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

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Notes to Basic Financial Statements

June 30, 2018

4. Long-Term Obligations (continued)

Line of credit – related party

At June 30, 2018, the School has an unsecured revolving line of credit with a related party in the amount not to exceed \$120,000, maturing on June 30, 2018, with an option to renew and extend for an additional three year term. Interest only payments are due monthly on the unpaid principal balance at a rate of 4.5% per annum. The outstanding balance on the line of credit at June 30, 2018 is \$31,607.

Note payable – related party

At June 30, 2018, the School has a non-interest bearing note payable to a related party in the amount of \$28,937, and is due on demand.

Note payable – third party

At June 30, 2018, the School has a non-interest bearing note payable to a third party in the amount of \$26,988, of which \$17,565 matured on June 1, 2018. The note payable represents the outstanding balance of unpaid rent and water usage for the months of September 2013 to May 2014 on the School's facility lease and additional amounts owed during 2018. The third party has not demanded payment in full. In accordance with the note payable agreement, monthly payments are due in the amount of \$2,338.

5. Facility Operating Lease

Facilities rent expense for the year ended June 30, 2018 totaled \$190,616. The lease expired May 2018 and a new lease was negotiated. See Note 9.

The approximate future minimum lease payments under the non-cancelable operating lease agreement are as follows:

<u>Year Ending June 30,</u>	<u>Amount</u>
2019	\$ 168,000
2020	174,720
2021	181,709
2022	188,977
2023	196,536

6. Risk Management

The School is exposed to various risks of losses related to torts; theft or damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The School purchases commercial insurance for the risks of loss to which it is exposed. Policy limits and deductibles are reviewed by management and established at amounts to provide reasonable protection from significant financial loss. There were no losses or claims incurred during the current fiscal year, and there were no settlements that exceeded insurance coverage during the past three fiscal years.

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
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Notes to Basic Financial Statements

June 30, 2018

7. Commitment and Contingencies

The School participates in state grant programs, which are governed by various rules and regulations of grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies, to the extent that the School has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivables at June 30, 2018 may be impaired.

Management believes that the School is in material compliance with the rules and regulations governing the respective grants.

8. New Pronouncements Issued

During 2017, the GASB issued Statement No. 87, *Leases*, which may have an impact on the financial statements of the School upon its effective date. The objective of this statement is to increase the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. The requirements of the statement are effective for the School's year ending June 30, 2021, at which time the impact to the School's financial statements will be determined.

In addition to the above, the GASB recently issued a number of other pronouncements, none of which are expected to be applicable or have a material impact to the School's financial statements.

9. Subsequent events

The School evaluated subsequent events through September 28, 2018 the date the financial statements were available to be issued.

- Management entered into new lease obligations. See Note 5.
- The District renewed the Charter for a term of 5 years commencing on July 1, 2018 and ending on June 30, 2023. See Note 1.

Required Supplementary Information

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
The School Board of Broward County, Florida)

Budgetary Comparison Schedule - General Fund
(Required Supplementary Information - Unaudited)

For the year ended June 30, 2018

	<u>Budgeted amounts</u>		<u>Actual</u>	<u>Variance - positive (negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues:				
State revenues:				
Florida Education Finance Program	\$ 1,044,000	\$ 1,044,000	\$ 1,050,114	\$ 6,114
Local revenues:				
Aftercare	67,382	67,382	50,504	(16,878)
Contributions and other revenues	-	-	74,841	74,841
Total revenues	<u>1,111,382</u>	<u>1,111,382</u>	<u>1,175,459</u>	<u>64,077</u>
Expenditures:				
Current:				
Instructional	466,115	466,115	539,595	(73,480)
Board	17,545	17,545	15,732	1,813
School administration	238,733	238,733	301,582	(62,849)
Facilities acquisition	196,335	196,335	190,616	5,719
Fiscal services	3,200	3,200	3,521	(321)
Operation of plant	23,688	23,688	23,486	202
Maintenance of plant	35,000	35,000	42,591	(7,591)
Food Service	46,594	46,594	60,731	(14,137)
Debt service:				
Principal	124,878	124,878	21,648	103,230
Interest	-	-	1,422	(1,422)
Total expenditures	<u>1,152,088</u>	<u>1,152,088</u>	<u>1,200,924</u>	<u>(48,836)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(40,706)</u>	<u>(40,706)</u>	<u>(25,465)</u>	<u>15,241</u>
Other financing sources:				
Proceeds from long-term debt	<u>92,366</u>	<u>92,366</u>	<u>20,069</u>	<u>(72,297)</u>
Total other financing sources	<u>92,366</u>	<u>92,366</u>	<u>20,069</u>	<u>(72,297)</u>
Net change in fund balance	<u>\$ 51,660</u>	<u>\$ 51,660</u>	<u>(5,396)</u>	<u>\$ (57,056)</u>
Fund balance - beginning of the year			<u>33,784</u>	
Fund balance - end of the year			<u>\$ 28,388</u>	

The note to the required supplementary information is an integral part of this schedule.

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
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Note to Required Supplementary Information

June 30, 2018

1. Budgetary Policy

Consistent with Florida Statutes and U.S. generally accepted accounting principles, the School adopts an annual budget using the modified basis of accounting for the General Fund and all other major funds, as applicable. Budgetary control is maintained at the object level (e.g., salaries and benefits, purchased services, materials and supplies, and capital outlay). Budgets can only be amended with the approval of the Board of Directors.

2. Excess of Expenditures Over Appropriations

For the year ended June 30, 2018, expenditures exceeded appropriations in the General Fund by \$57,056.

Other Reports

**Independent Auditor's Report on Internal Control Over
Financial Reporting and on Compliance and Other Matters Based
on an Audit of Financial Statements Performed in Accordance
With *Government Auditing Standards***

The Board of Directors
South Broward Montessori
Charter School Corp.:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of the South Broward Montessori Charter School Corp. (the School) as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated September 28, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and responses, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying schedule of findings and responses as items 2018-1 and 2018-2 to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

School's Response to Findings

The School's response to the findings identified in our audit are described in the accompanying schedule of findings and responses. The School's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Grant, Stewart-Heron, LLC

Tamarac, Florida
September 28, 2018

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
The School Board of Broward County, Florida)

Schedule of Current Year Findings and Responses

June 30, 2018

Material Weaknesses

2018-1 – Material Adjusting Journal Entries

Criteria

Procedures should be in place to ensure that all transactions are properly reviewed, approved and recorded.

Condition

We recommended and reported a number of material audit adjustments to the School's accounting related to incorrect classifications, and adjustments to certain account balances.

Context

The material audit adjustments were noted through our testing of certain asset, liability, and expenses/expenditures accounts.

Effect

Had we not recommended (and recorded) the material audit adjustments, the financial statements of the School would be materially misstated.

Cause

Transactions were not properly reviewed, approved and recorded.

Recommendation

We recommend that the School implement internal control procedures to ensure that all transactions are properly reviewed, approved and recorded.

Views of Responsible Officials and Planned Corrective Actions

We have made improvements in our overall financial accounting controls. We continue to make improvements and will implement the recommendations.

2018-2 – Inadequate Internal Controls and Improper Year-end Cut-Off

Criteria

Organizations must have adequate internal controls in place over cash, revenues, and expenditures. Bank reconciliations should be prepared on the accrual basis, revenues should be recorded when measureable and available, and expenditures should be recorded when incurred.

Condition

We observed a check that was written in June 2018, but was not posted until July 2018. This was discovered during our substantive procedures over cash.

Context

The finding were noted during our testing of subsequent checks clearing the operating account.

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
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Schedule of Current Year Findings and Responses

June 30, 2018

Effect

By not recording cash disbursed and expended on the books of the School at year, proper year-end cut-off of expenditures was not maintained; this would result in an understatement of those respective accounts, and thus, inaccurate financial reporting.

Cause

The finding occurred due to inadequate internal controls over cash and expenses, incorrect preparation of bank reconciliations, and improper cut-off procedures.

Recommendation

We recommend that the School implement internal control procedures to ensure that all cash is properly recorded when expended. In addition, we recommend that all disbursements are posted when the check is written. In doing this, the School will have complete reconciling differences when preparing their monthly bank reconciliations.

Views of Responsible Officials and Planned Corrective Actions

We have made improvements in our overall financial accounting controls. We continue to make improvements and will implement the recommendations.

SOUTH BROWARD MONTESSORI CHARTER SCHOOL CORP.

(A Charter School and Component Unit of
The School Board of Broward County, Florida)

Status of Prior Year Findings

June 30, 2018

Prior Year Finding	Prior Year Condition	Current Year Status
<i>2017-1 – Material Adjusting Journal Entries</i>	The auditor reported a number of material audit adjustments to the School’s accounting related to incorrect classifications, recording of accruals, and adjustments to certain account balances. The auditor also noted other classification errors that were not material, and therefore, did not recommend any adjustments to those accounts.	This finding occurred again for the fiscal year ended June 30, 2018. There were audit adjustments for incorrect classifications, and adjustments to certain account balances, and have been reported as finding 2018-1 as a material weakness in the Schedule of Current Year Findings and Responses.
<i>2017-2 – Improper Year-end Cut-Off</i>	The auditor observed checks that were written in June 2017, but weren’t posted until July 2017. This was discovered when the auditor noted that the monthly bank reconciliations were being performed on a cash basis, and therefore, there were no reconciling differences between cash reported on the general ledger and cash reported in the bank.	This finding regarding the checks occurred again for the fiscal year ended June 30, 2018, and has been reported as finding 2018-2 as a material weakness in the Schedule of Current Year Findings and Responses.

**Management Letter in Accordance with the
*Rules of the Auditor General of the State of Florida***

The Board of Directors
South Broward Montessori
Charter School Corp.:

Report on the Financial Statements

We have audited the financial statements of the South Broward Montessori Charter School Corp. (the School) as of and for the fiscal year ended June 30, 2018, and have issued our report dated September 28, 2018.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Florida Auditor General.

Other Report

We have issued our Independent Auditors' Reports on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in that report, which is dated September 28, 2018, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. See our Independent Auditors' Reports on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* for the status of prior audit findings reported therein.

Official Title

Section 10.854(1)(e)5, Rules of the Auditor General, requires the name or official title of the entity. The official title of the entity is South Broward Montessori Charter School Corp.

Financial Condition

Section 10.854(1)(e)2., Rules of the Auditor General, requires that we report the results of our determination as to whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(i)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the School. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Transparency

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require that we report the results of our determination as to whether the School maintains on its website the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the School maintained on its website the information specified in Section 1002.33(9)(p), Florida Statutes.

Other Matters

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we address in the management letter any recommendations to improve financial management. See our Independent Auditors' Reports on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* for recommendations to improve financial management reported therein.

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Florida Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, and the Board of Directors and management of the School, and is not intended to be and should not be used by anyone other than these specified parties.

Grant, Stewart-Heron, LLC

Tamarac, Florida
September 28, 2018