



520 NW 5th St., Hallandale Beach, Florida 33009.

## BOARD MEETING MINUTES

PLACE AND DATE: SBMCS CAMPUS, Tuesday, May 1, 2018

### 0.0 Call to Order (5:00 pm)

**1.0 Roll Call (Present):** Ms. Margot Luque, Ms. Vanessa Havel (via cellphone), and Mr. Martin Saenz.

**Invitation extended to:** Ms. Elaine Padron, Ms. Elizabeth Behrentz, and parents. Ms. Padron attended.

### 2.0 Moment of Reflection.

### 3.0 Former Minutes for Approval.

- A. Reviewed and approved Minutes of April 17, 2018. All yes.

### 4.0 Reports

- A. Review and approval of March 2018 Profit & Loss and Balance Sheet: to be reviewed with Ms. Behrentz at next meeting.
- B. Reports submitted to the school board: to be reviewed with Ms. Behrentz at next meeting.
- C. Ms. Elaine explained the revisions on page 22 of the revised 2016-17 audit report to be submitted to audit supervisor.
- D. Additional audit document 017 (Questionnaire) submitted April 30<sup>th</sup>: to be reviewed with Ms. Behrentz at next meeting.

### 5.0 Board Member Business.

- A. Ms. Luque reported on status of CO documents submitted to the City and follow-up with architect.
- B. Ms. Elaine reported on meeting today with representatives from the company, "Critical Design", regarding remodeling of the building.
- C. Board reviewed the sponsor's response to proposed changes to the Charter Renewal Agreement and agreed to final copy. Mr. Saenz is following up with Ms. Jody Perry to finalize agreement.
- D. The Board accepted and approved of Mr. Parra's resignation from the Board and voted all in favor of Mr. Saenz to be the new president of the Board.
- E. Ms. Elaine reported the renewal of contracts were discussed at staff meeting today and the Board approved of Ms. Elaine's letter to teachers regarding the renewal of contracts.
- F. Summer Camp cancelled due to lack of enough students to attend Summer Camp. Board will still draft a letter to sponsors/local businesses for sponsorship/logo on shirts for Field Day May 24<sup>th</sup>.
- G. Ms. Luque reported that a credit line with PNC Bank may be available to the School.

### 6.0 Other Business.

No other business was discussed.

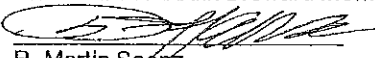
### 7.0 Public Comments.

No public was present in this meeting.

### 8.0 Adjournment

Motion to Adjourn by: R. Martin Saenz. Second by board members. All yes. (6:00 pm.)

The Board of South Broward Montessori Charter School

  
R. Martin Saenz

  
Margot Luque