



520 NW 5th St., Hallandale Beach, Florida 33009.

## BOARD MEETING MINUTE

PLACE AND DATE: SBMCS CAMPUS, Wednesday December 6<sup>th</sup>, 2017.

### 0.0 Call to Order (5:15 pm)

1.0 Roll Call (Present): Mr. Luis Parra, Mrs. Margot Luque, Mrs. Vanessa Havel (via cellphone), Mr. Martin Saenz.

Invitation extended to: Ms. Elaine Padron, Mrs. Carol Stewart, Mrs. Elizabeth Behrentz.

### 2.0 Moment of Reflection.

### 3.0 Former Minutes for Approval.

- A. Review and approval of minute of November 29<sup>th</sup>, 2017. All yes.

### 4.0 Reports

- A. Review and approval of Financial Statements for September and October 2017.

Mrs. Elizabeth Behrentz explained SBMCS was assessed as in Potential Financial Emergency mainly due to fact: a. reporting out of date some expenses, b. and payables are not following correct financial controls.

### 5.0 Board Member Business.

As per as requested by Broward School District, the Board of South Broward Montessori Charter discussed and approve the following plan as an guidelines for a Corrective Financial Plan, included but not limited to:

- A. Negotiate a rent and/or continue in search of a new location/campus.
- B. To assess current payroll. Saenz and Anderson, PLLC will provide pro bono services in order to assess the possibility to reduce payroll in compliance to state and federal laws.
- C. Review Supplier's contracts and clean up all out of date contracts which are not under the nomenclature of [accountant@sbmontessoricharter.com](mailto:accountant@sbmontessoricharter.com)
- D. Improve monitoring procedures for purchase orders, invoice processing, and payments through [accountant@sbmontessoricharter.com](mailto:accountant@sbmontessoricharter.com).
- E. Provide to our accountant consultant direct access to [accountant@sbmontessoricharter.com](mailto:accountant@sbmontessoricharter.com)
- F. Enforce all payables to follow adequate administrative pathway or guidelines to stay in compliance with our school finance controls.
- G. The Board will invest more professional power to increase financial health by means of fund raising, increase enrollment, grant applications and search of funds to implement a financial revenue.
- H. To prepare requested documentation requested by Broward School District to inform them the steps SBMCS will take as a Corrective Financial Action Plan.

- I. The Board reviewed and approved Florida's Consortium Salary Calculator Schedule. See attachments.
- J. The Board reviewed and approved Florida Teacher's Evaluations. See attachments.

**6.0 Other Business.**

No other business was discussed.

**7.0 Public Comments.**

No public was present in this meeting.

**8.0 Adjournment**

Motion to Adjourn by: Luis Parra. Second by board members. (All yes. 8:00 pm.)

The Board of South Broward Montessori Charter School



Luis Parra



Margot Luque



FLORIDA CONSORTIUM  
of PUBLIC CHARTER SCHOOLS

FCPCS Teacher/Principal (School-Based Administrator)  
Salary Allocation Schedule  
School Signature Page  
2017-18

Charter School Name: South Broward Montessori Charter School

Address: 520 NW 5th St Hallandale FL 33009  
Street City State Zip

District: Broward MSID# 5717

Allocation Plan Contact Name: Elaine Padron

Title: Principal Phone Number: 954-251-4143

Email: principal@sbmontessoricharter.com

Elaine Padron  
Principal Signature\*\*

12-14-17  
Date:

[Signature]  
Governing Board Chair Signature\*\*

12-14-17  
Date:

\*\*Both signatures are required

By signing this form, the charter school agrees to the following:

- > To utilize the FCPCS Teacher/Principal (School-Based Administrator) Salary Allocation Schedule, using the charter school's own staff configuration and salary data
- > To participate in the FCPCS webinar on how to properly complete the plan and salary schedule
- > Not to reproduce or disseminate the FCPCS Teacher/Principal (School-Based Administrator) Salary Allocation Schedule, which is protected by copyright, for use by other entities other than the charter school.

The Charter School assumes the sole responsibility for administering The Florida Consortium of Public Charter School's Teacher/Principal (School Based-Administrator) Salary Allocation Schedule.



FLORIDA CONSORTIUM  
of PUBLIC CHARTER SCHOOLS

PRINCIPAL AND TEACHER EVALUATION SYSTEMS  
GOVERNING BOARD APPROVAL SIGNATURE FORM 2017-18

The Florida Consortium of Public Charter Schools  
State-Approved Evaluation Systems for School-Based Administrators  
and Classroom Teachers and Other Instructional Personnel

Charter School Name: South Broward Montessori Charter School No. 5717  
Address: 520 N.W. 5th St Hallandale, FL 33009  
Evaluation System Contact Person: Elaine Padron  
Title: Principal Phone: 954-251-1443  
Email: principal@sbmontessoricharter.com

Elaine Padron  
Principal Signature\*

12-11-17  
Date

[Signature]  
Governing Board Chair Signature\*

12/11/2017  
Date

\*\*Both signatures are required

By signing this form, the charter school agrees to the following:

- To utilize the Florida Consortium of Public Charter Schools Evaluation System for Classroom Teachers and Other Instructional Personnel and the Evaluation System for School-Based Administrators, which include Evaluation Forms, Rubrics, Classroom Walk-Through Tool, Annual Performance Rating Form, School-Site Monitoring Tool (optional), and other related tools (optional)
- To participate in training webinars on the Evaluation Systems provided by the Florida Consortium of Public Charter Schools
- To comply with updates required for evaluation systems per Florida Statute 1012.34, as well as any other statutes related to evaluation systems
- To apply a roster verification system for accuracy and to correct mistakes relating to the assignment of students to teachers for evaluation purposes
- To post the Evaluation Systems on the school's website, accessible to the public
- In conjunction with the District, the Florida Consortium of Public Charter Schools will follow Florida Statute 1012.34(5) and Florida Statute Rule 6A-5.030(2)(f).

The Charter School assumes the sole responsibility for administering the Florida Consortium of Public Charter Schools Evaluation Systems as approved by the charter school's district sponsor.



**2017-2018 10 Month Salary Schedule Teaching Chart**

**Salary Schedule**

<b>Years of Experience</b>	<b>Base Salary</b>
0-1	\$ 35,000
2-3	\$ 35,600
4-5	\$ 38,500
6-7	\$ 41,000
8-9	\$ 43,000
10-11	\$ 45,000
12-13	\$ 45,500
14-15	\$ 46,000

**Master's Credential: \$ 3,100**

**Specialist Credential: \$ 4,500**

**Doctorate Credential: \$ 6,500**

**ESE Specialist \$935.00**

Salary Increase for end of the year evaluation:

**Highly Effective:** Board will determine each year based on available funds and projected budget

**Effective:** Board will determine each year based on available funds and projected budget

**Cost of Living Increase:** Board will determine each year based on available funds and projected budget.