



520 NW 5th St., Hallandale Beach, Florida 33009.

BOARD MEETING MINUTE

PLACE AND DATE: SBMCS CAMPUS, MAY 11, 2017. 5:00 PM.

0.0 Call to Order (4:45 pm)

1.0 Roll Call:

Board Members: Mr. Luis Parra, Mrs. Margot Luque, Mrs. Vanessa Havel. (All present)

Invitation extended to: Ms. Elaine Padron and Mrs. Caridad Ramos. (Mrs. Padron was present)

2.0 Moment of Reflection

3.0 Former Minutes for Approval.

Review of last meeting minutes for review and approval: Board Meeting Minute of March 16, 2017: (Motion to vote for approval, by Luis Parra: All yes).

4.0 Reports

- A. Review and approval of Financial Statements for the months of March/April 2017. Reviewed and approved.
- B. Campus plan for 2017-2018 School Year: An update of the new plan for the new building was reported by Mrs. Luque. Due to funding limitation, the idea to adopt an alternative plan for moving out from our present location was considered by the board. Board will start explore availability of new premises, considering location, structure, services, fire department compliance, CO, etc.
- C. Payroll and Expenses Review: Expenses and Payroll were reviewed by the board. So far, all procedures for expenses were followed, nevertheless, a more significant reduction needs to be put in place. One staff member was resigned in other to achieve some savings.
- D. Academic, Operational and Enrollment Report for the current school year 2016-2017 by Mrs. Elaine Padron:

To update our technology platform, Mr. Sylvester Leach submitted a proposal for updating it. In order to find funding for this project, school has initiated an application for a grant. The process is ongoing.

School is still working to obtain an updated version of the CO (Certification of Occupancy) to stay in compliance with our contract. Mrs. Havel is going to assist in this matter before the city of Hallandale Beach. We have been informed that in a matter of a week, the new C.O. will be issued.

- E. Projection for 2017-2018 Budget.

Increasing of our budget for the upcoming school year was considered. According to this, a plan for enrolling more of students will be put in place during the summer of 2017. Several open houses, door to door flyer hand out, and other.

F. New board members and position changes.

Mr. Parra expressed the idea to rotate the presidency of the Board. No decision was made in this matter today.

5.0 Board Member Comments.

Our biggest concern is how to find funding for our school. The actual board has expressed concern about the huge amount of time and effort that require funding our school through additional grants, for example. The totality of the board members has their own jobs and all of them demand 100% of their time. Nevertheless, we have shown commitment for the past 3 years in order to push forward this project, in spite of our shortages. We will continue on our task for the upcoming years. Board members are now in the process of updating their credentials.

6.0 Other Business.

A. Fundraising: PTO still in charge to develop new activities for fund rising.

B. New facilities. The most important concern is the C.O. We still waiting for further notices from the city of Hallandale Beach.

7.0 Public Comments.

A. Parents are invited to speak up their ideas to the board. No parent was present in this meeting.

8.0 Adjournment. Motion to Adjourn by Luis Parra, Second by all presents: (All yes). Note time: (6:52 pm)

The Board of South Broward Montessori Charter.

Mr. Luis Parra

Mrs. Margot Luque

Mrs. Vanessa Havel